



SEATTLE NEWS

The Newsletter of the Greater Seattle Chapter of IFMA
IFMA SEATTLE: YOUR RESOURCE FOR EXCELLENCE!

May 2003



PRESIDENT'S MESSAGE

Ray Zimmerman

We recently received a Chapter Membership report from International listing the number of Professional, Associate and student members for every chapter in the world. With the full implementation of Member's Choice around the world, this was the first report reflecting the success or failure of this program on the local chapters. To refresh your memory, Member's Choice separated the local chapter dues from the International dues, allowing each member to choose membership in their local chapter and pay the additional annual dues for it. Success would mean little or no reduction in chapter membership from last year. Of course, these numbers are also affected by the downturn in the economy and, to a lesser degree, the war in Iraq. During this transition to Member's Choice, chapter leaders around the world expressed concern that local membership might drop considerably if members had the option to not pay for it. Here in Seattle, the Board was more curious than concerned. We had always focused on delivering value to our members, so if we were succeeding, we would see little decline in the numbers. So, how did we do? I can't tell you. I promised Denyce and Melanie that they could tell you, so you will have to look further in this newsletter to find the answer. (We did GREAT!....sorry).

Our Education Chair, Cynthia Putnam, reported to the Board on the success of the Educational Symposium in February. According to the comment sheets completed by the attendees, it was indeed a success. Every speaker earned either Outstanding or Very Good ratings from a majority of their audience. The attendance was lower this year due, entirely, to the down economy. Even I didn't have the budget to send my staff. Hats off to the Symposium chair, Linda Flynn, the Symposium speakers and the rest of the Education Committee for their hard (and smart) work. Stay tuned for more events by the Education Committee because they aren't sitting on their laurels (what DOES that mean, anyway?). They have many educational events planned throughout the year.

Do you like beer? I know you do. The Associates Committee is reviving the Associates Social and has secured the Pyramid Ale Brewery on April 28th, July 16th and October 15th. All members are invited. No agenda, just schmooze with booze. Now, don't get the wrong idea, we promote all things in moderation and water is OK too (disclaimer). All I know is that I had a great time at the last one we hosted; met lots of new people and learned a lot.

Finally, as I write this, our troops are in Iraq and winning decisively. Our hearts pour out to the families who have lost loved ones in this conflict. We hope this ends soon and the remaining troops return home safely. Our thoughts are especially with chapter member Phil Person, Washington State Department of General Administration, who was called up early in the conflict. He is the only chapter member I am aware of who has been called up. Please let me know of other members.

-- Ray

IN THIS ISSUE

Member Recognition Page
page 3

Member Mixers
page 3

Green Cleaning Program
page 4

Educational Opportunities
page 4

2003 IFMA Golf Outing
special inserts

Calendar
page 5

Programz Corner
the back page

Our Mission

Create an environment that supports the diverse membership of IFMA and encourages each member's growth in the areas of facility management most important to them individually.

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Seattle News is published monthly by and for the members of the Greater Seattle Chapter of the International Facility Management Association (IFMA). Opinions expressed in Seattle News do not necessarily represent the views of the association, its members, or its Board Members.

IFMA is the premier professional association for facility management. Representing the largest community of FM professionals on the planet, IFMA membership comprises 18,000 facility professionals worldwide.

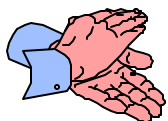
IFMA Member Recognition Page

Melanie D. Poteet, Member Recognition & Public Relations

IFMA would like to take this time to recognize the Education Committee, Cynthia Putnam and Linda Flynn, and the time and attention of our speakers for all of their dedication and hard work that turn out a very interesting and informative Educational Symposium on February 27, at the Bellevue Club. We would also like to extend a hearty thank you to the event's sponsor for making the Symposium possible:



Big Applause for our Seattle IFMA Chapter, for we are the **7th largest chapter** in the **WORLD**, larger than chapters like Los Angeles! Seattle holds their own with national respect for being the chapter with the highest percentage of membership retention. For this honor we thank our entire IFMA membership, as well as our Programs committee, Eric Postle and Rick Knight for exciting and knowledgeable programs and our Membership committee, Denyce Cahill, for helping our membership feel connected with our Association.



IFMA Membership Recognition **Mike Chase - Western Wireless Corporation**

Mike began his successful career as the Facilities Supervisor for Bogle & Gates Law Firm in 1988. He held this position for almost seven years and then joined Western Wireless Corporation in 1995 as their first Facilities Manager. In 1997, Mike was project manager for the design and construction of the data center for what became Voicestream's first call center in Albuquerque, NM. Then in 1999, Mike was the project manager for construction of call centers in Manhattan, KS and McAllen, TX from site selection through occupancy. Mike was promoted to Director of Facilities in 2000 and currently manages 236,000 square feet of headquarters, call center and data center space.



Mike passed the CFM exam in March 2002. He believes that IFMA has helped him develop his career as a facilities professional over the years. IFMA is a great resource for benchmarking, locating quality vendors and networking.

*If you would like to be recognized in an IFMA newsletter, or know a Facility Manager who should be, please email **Melanie Poteet** from CORT/Globe at mpoteet@cort1.com with your profile and digital picture.*

welcome! new members

William Bennett
Dwayne Coburn
Richard Henthorn
Cynthia Hubbard
Cory Jackson
John Parker
Kenneth Way

Facilities Manager
Facilities Manager
Facilities Manager
Bus. Dev. Manager
Building Ops. Eng.
Executive, VP
Territory Manager

VMC Consulting
PNW National Lab
Verizon Wireless
Air Van Moving Group
Boeing Emp. Credit Union
Unimark Construction Grp.
J&J Industries

ASSOCIATE LIAISON COMMITTEE NEEDS COMMITTEE MEMBERS!!

Thank you!
Vicki Bailey from RPM and Robert Barnes from Herman Miller.

MEMBER MIXER AND MICROBREWS:

APRIL 28TH WILL BE OUR FIRST IFMA QUARTERLY SOCIAL FOR ALL MEMBERS!!

4:30 - 6:30PM AT THE PYRAMID ALE HOUSE FOR IFMA ASSOCIATE AND PROFESSIONAL MEMBERS TO "MINGLE WITH MICROBREWS".

THE IFMA BOARD WOULD LIKE TO ADD A SOCIAL DIMENSION TO YOUR MEMBERSHIP AS THE ORGANIZATION WILL PROVIDE ONE BEVERAGE TICKET PER MEMBER TO GET THE FUN ROLLING. DETAILS WILL BE POSTED ON THE WEBSITE AND IN COMING EMAIL REMINDERS. LOOKING FORWARD TO SEEING ALL THAT MINGLING.

APRIL 28TH
MONDAY NIGHT
MIXER 4:30 - 6:30p

JULY 16TH MIXER
WEDNESDAY NIGHT
4:30 - 6:30p

OCTOBER 15TH
MIXER WEDNESDAY
NIGHT 4:30 - 6:30p



members of mention:
5 years + for MAY

Melanie Poteet
Globe Instant Office

Desmond Capper
World Vision Inc.

thank you!



2003 IFMA Golf Outing
Washington National Golf Course
Wednesday September 10th, 2003

REGISTRATION FORM

Please complete all contact information to receive confirmation.

Contact name: _____ Phone: _____

Organization: _____ Fax: _____

Address: _____ City: _____ State: _____ Zip: _____

Contact E-mail address: _____

Registration, (\$150.00 per player), includes golf, 1/2 cart, lunch, apparel, and bag drop services. Proceeds support Special Olympics Washington and UW Facilities Management program. Questions may be directed to: Peter Renner at renner@seanet.com or phone 425-269-4347

Table with 4 columns: Player, Phone, Golf Shirt Size, E-mail Address. Rows 1-4.

TOTAL DUE \$ _____

__ Check enclosed for payment in full (please make check payable to: IFMA 2003 Golf Outing)

__ Bill my Visa/MasterCard # _____ Expiration: _____

Name as it appears on card _____

Signature(s): _____ Date: _____

Return to: IFMA Seattle 2003 Golf Outing
c/o Kandice Coleman, Treasurer
9723 62nd Ave SE, Olympia, WA 98513

Credit card option can be faxed to: 206-241-2699

PARTICIPATION IS NOT GUARANTEED UNTIL PAYMENT IS RECEIVED





**2003 IFMA Golf Outing Sponsorships
Washington National Golf Course
Wednesday September 10th, 2003**

Eagle sponsor	\$2,500.00	<p>Complimentary four-some entry and sponsorship of product included</p> <ul style="list-style-type: none"> • Logo Windbreaker Vest • Cutter & Buck shirt (right sleeve) • Cutter & Buck shirt (left sleeve) • Logo golf cap sponsor • Logo golf towel sponsor • Logo Umbrella • Four-some photograph sponsor (each player receives) • Logo golf glove
Birdie sponsor	\$ 1,500.00	<p>Complimentary two-some entry and sponsorship of product included</p> <ul style="list-style-type: none"> • Logo golf ball sponsor • Beverage cart sponsor • Scoreboard/trophy sponsor • Awards banquet • \$25,000 hole-in-one sponsor
Par sponsor	\$ 1,250.00	<p>Complimentary two-some entry and sponsorship of product included</p> <ul style="list-style-type: none"> • Driving range sponsor • Putting green sponsor • 150 yard marker sponsor • Longest drive sponsor (front nine) • Longest drive sponsor (back nine) • Closest to the pin sponsor (front nine) • Closest to the pin sponsor (back nine) • Riding Cart Sponsor • Beat the Pro
Exclusive hole sponsor	\$750.00	Complimentary two-some entry and signage plaque at tee box
Cash donation sponsor	\$250.00	gold level
	\$150.00	silver level
	\$75.00	bronze level

COMPLETE THE REGISTRATION FORM AND RETURN TODAY





**SPONSORSHIP AGREEMENT
IFMA SEATTLE GOLF OUTING, SEPTEMBER 10, 2003**

The undersigned hereby contracts for a sponsorship in the IFMA Seattle 2003 Golf Outing

Contact name: _____ Phone: _____

Organization: _____ Fax: _____

Address: _____ City: _____ State: _____ Zip: _____

Contact E-mail address: _____

Sponsorship selection _____ Value \$ _____

Foursome Commitment, (\$150.00 per player)

<u>Player</u>	<u>Phone</u>	<u>Golf Shirt Size</u>	<u>E-mail Address</u>
1. _____			
2. _____			
3. _____			
4. _____			

(Sponsorship/Event fees) **TOTAL DUE** \$ _____

Check enclosed for payment in full (please make check payable to: IFMA 2003Golf Outing)

Bill my Visa/MasterCard # _____ Expiration: _____

Name as it appears on card _____

Signature(s): _____ Date: _____

Return to: IFMA Seattle 2003 Golf Outing
c/o Kandice Coleman, Treasurer
9723 62nd Ave SE, Olympia, WA 98513

NOTE: Credit card option can be faxed to: 360.413.0096

SPONSORSHIPS ARE NOT GUARANTEED UNTIL PAYMENT IS RECEIVED



IFMA Chapter Members Make Presentation to Church Administrators

At the request of the Pacific Northwest Chapter of the National Association of Church Business Administration (NACA), a group of Seattle IFMA members recently made a two-part presentation on "A Comprehensive Approach to Facilities Management". NACA is an interdenominational, professional Christian organization which exists to train, certify, and provide resources for individuals serving in the field of church administration. Facility management is one of the key responsibilities of the group's members.

At their January 9 meeting, Ron Kahle of Boeing Employees' Credit Union and Ross Buffington gave an overview of the facility management profession, focusing on each of the 9 IFMA competencies. They also addressed the benefits derived from participation in IFMA and other facility management professional associations.

They were asked to come back in February and discuss in more detail issues relating to security, preventative maintenance, custodial services, and capital replacement. Jon Roche of Saber Security, Dean Baker of Getty Images, and John Benny of Facilities West joined in this second presentation.

Both sessions were well attended and generated lively discussions with many questions from the audience. At the end, BACA President John Breen expressed his gratitude to the Seattle IFMA Chapter for this community outreach effort.

Prepared by Ross Buffington, April 2003

EDUCATIONAL OPPORTUNITIES

Building Operator Certification – Level II

BOC is registered with IFMA for CFM maintenance points and with BOMI for CDP points.

Training and certification for building operators efficient facilities operation. Classes offered one-day a month for seven months. 56 hours of training. June 25 – Dec 17, 2003 in Everett, WA. \$1,175.

Visit www.theBOC.info for course descriptions and registration information.

CFM Study Session

June 2003

IFMA's Education Committee will host a CFM Study Session for members interested in taking the CFM exam. The session is free of charge and led by chapter members who hold a CFM designation. Topics include the exam process, the eight competency areas, tips for preparing for the exam, and recommended reading materials. To register, contact Cynthia Putnam at 206-292-3977 or email: CMPutnam@aol.com

Fundamentals of Direct Digital Controls

June 23-27, 2003 in Seattle

A 5-day workshop offered by Seattle City Light

For more information, contact Javad Maadani at 206-684-3786 or email: javad.maadani@seattle.gov

GSA Institutes Green Cleaning Program in Downtown Seattle

Starting on Earth Day, April 15, 2002, the U.S. General Services Administration instituted a green cleaning program at the historic Federal Office Building located at 909 First Avenue in downtown Seattle. Northwest Center Facilities Support partnered with GSA on this effort.

Under this Green Cleaning initiative, GSA is using only environmentally friendly products in the building's custodial program. Previous cleaning materials that contained hazardous chemicals were abandoned. Among the changes made were:

- * The use of state-of-the-art closed system back pack vacuum cleaners to reduce dust and keep particulates from returning to the environment.

- * Citrus-based cleaners replaced many of the less environmentally friendly cleaning agents previously used.

- * Trash can liners made from 30% recycled post-consumer materials (e.g. plastic milk jugs) and 70% new resins which lessen the impact on landfills and which can themselves be recycled.

- * Ph-balances soaps, which are gentler on hands and reduce the chances for allergic reactions were placed in building restrooms.

The program has resulted in improved indoor air quality and has limited the exposure of the building's occupants and custodial workers to chemical residues. Air quality is especially important for the many people who suffer from allergies, asthma, or other respiratory problems. Additionally, the use of recycled products helped keep tons of recycled materials out of local landfills. All of this was accomplished with no measurable difference between the cleaning effectiveness of green cleaners and conventional cleaners.

For more information about this effort, please contact Ross Buffington of GSA at (253) 931-7261.

Prepared by Ross Buffington, April 2003

***Board Meetings are held on the first Wednesday of the month at 7:30am.*

May 2003

*1st - Powerful Business II in Renton
21st - Leading the Sustainable Revolution
29th - Labs for the 21st Century - High Performance,
Low-Energy Design Course Seattle, 8:30-5:30*

June 2003

*19th - Day at the Ballpark with the
Seattle Mariners, Safeco Field
Terrace Club, 1:00pm*

July 2003

*Tour of the Museum of Glass - Tacoma
16th - Member Mixer, 4:30-6:30pm*

August 2003

*Tour of "IslandWood" - formerly Puget
Sound Environmental Learning Center,
Bainbridge Island*

September 2003

*10th - IFMA 6th Annual Golf Outing &
Silent Auction*

October 2003

*Building Tour
15th - Member Mixer, 4:30-6:30pm*

November 2003

TomorrowSpace

December 2003

Annual Holiday Event

January 2004

Roundtable Discussions

February 2004

Educational Symposium

March 2004

Chapter Event

April 2004

Chapter Event

Programz Corner

Melanie D. Poteet, Programs Committee

May 1, registration starts at 7:15am – the conference last all day, **Powerful Business; Managing Energy in the Northwest Economy**, at Valley Medical Center – Conference center. (400 South 43rd Street, Renton) The event's prime sponsors (PSE, Seattle City Lights, Tacoma Power and the Electric League of the Pacific NW) have scheduled a series of presentation panels on topics that help commercial Facility Managers understand the opportunities for saving energy and operating costs in their buildings. Powerful Business is joined this by the NW Energy Efficiency Council and IFMA as co-sponsors of this event. You can register for this event at www.electricleague.net or call 425-646-4727.

May 21, all day - **Leading the Sustainable Revolution**, at the Skyline Tower in Bellevue. Everyone is talking about how to build sustainable buildings – What about *existing* buildings? Now, for the finest time, IFMA brings together a facility leader's toolkit for implementing the best sustainable practices for operating existing buildings. *Leading the Sustainable Revolution* is a rational approach to sustainable FM, as business framework that advances the business justification for enhancing sustainability in the facilities you manage today. IFMA's fresh approach to sustainability emphasizes practical FM you can implement now to realize results that are sound business as well as environmentally sound. Cost: \$249 for members and \$349 for non-members.

May 29, 8:30 – 5:30pm - **Labs for the 21st Century**; Learn new strategies to improve the energy efficiency of your laboratory. High-Performance, Low-Energy Design Course, hosted by City of Seattle, in partnership with U.S. Environmental Protection Agency and the U.S. Department of Energy. For more information or to register visit www.epa.gov/labs21century/training.

June 19, 1:00pm – **Day at the Ballpark with the Seattle Mariners**. This outing is in the Terrace Club. Seattle Mariners vs Anaheim Angels. Only 50 seats provided by IFMA, tickets are first come first serve. So reserve your seats now by calling Rick Knight 206-241-0229 x864 or Eric Postle 425-586-5646!

July: Tentative - Museum of Glass Tour. This will be an afternoon event.



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